



APPLICATION FOR TYPE B OR TYPE C RESEARCH GRANT

Cancer Association of SA
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E-mail: Research@cansa.org.za & avictor@cansa.org.za

NPO 000-524

DATE OF APPLICATION:

Please note: All information within or accompanying this application is regarded as confidential and will be treated as such in terms of the Protection of Personal Information Act No 14 of 2013.

(PLEASE PRINT)

1. Applicant Full Name and Title:								
2. Correspondence Address:								
3. Telephone (W):			Cell:			E-mail:		
4. University / Institution / Hospital: Department / Section:								
5. Present Position:								
6. Date of Birth:		Y	M	D	Nationality		Male	Female
7. Identity Number:				South African residency status		If you are not an S.A. citizen, a copy of your residency permit is to be attached to this application		
				Permanent				Temporary
8. Positions held during the past 5 years:				Institution:			Dates	
9. Academic Qualifications:				The institution where obtained:			Dates	
10. Distinctions Awards including peer-reviewed publications:								

11. Co-Investigator/ Supervisor on the project

Qualifications	Affiliation	Contact Details	Role in the project

12. Project title:

13. Summary of the proposed project

14, Expected duration of the research project and proposed starting and end dates	1 (one) year or less	2 (two) years	Start date	End date
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15. Is funding from other agencies being sought to support work directly or indirectly related to this project? Please elaborate.

Yes	No
<input type="checkbox"/>	<input type="checkbox"/>

If yes, please give complete details.

Other Funding Source	Amount requested	Outcome	Duration

Please do not insert any attachments to this document for items 16 to 20.

16. RESEARCH PROTOCOL – Background & rationale:

17. RESEARCH PROTOCOL – Preliminary data and justification/problem statement including how this project will contribute to cancer research:

18. RESEARCH PROTOCOL – Aims, objectives & endpoints (What hypotheses will the project test?):

19. RESEARCH PROTOCOL - Study Design and Methodology:

20. RESEARCH PROTOCOL - Ethical and legal considerations:

21. Envisaged Final Research Outcomes (after 2 years):
Detailed Outline (number or description where appropriate)

21.1	Research Articles	
21.2	Conference Presentations	
21.3	Post Graduate Degree	
21.5	OTHER (Give details e.g., technical reports, etc.)	

22. **The GANTT CHART will be used to monitor your progress over the duration period of your project.**
 Include all steps on the chart, such as applying for research ethical approval and recruiting research personnel.
 An example of a completed GANTT chart can be seen at the end of this form.

Main Actions	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Project set up												
YEAR 1												
Main Actions	Apr	May	Jun	Jul	the Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
YEAR 2												
Main Actions	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Key outputs by end of the year:												
Year 1												
Year 2												

23.	FINANCIAL REQUIREMENTS:	YEAR 1	YEAR 2
23.1	Breakdown of proposed budget:		
23.1.1	Data collection costs including research assistant costs		
23.1.2	Local travelling (for the project only) – Specify: the number of kilometres, where to etc		
23.1.3	Printing and/or publication expenses		
23.1.4	Other –provide details and motivation		
23.1.5			
23.1.6			
	TOTAL OF GRANT APPLIED FOR:		

The maximum amount granted for funding is R60 000 per applicant. If the application exceeds R60 000, please provide a specific request and motivation detailing the amount.

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24. Information supplied by the Institution:			
		Yes	No
24.1	Is the applicant in good standing with your Institution and does he/she have access to the facilities and resources that are necessary to complete the project? Any additional comments:		
24.2	Has ethics approval been given to this project by the Institution? <i>(If yes, please attach a copy of the approval document to this application)</i>		
24.3	Has ethics approval been applied for this project to the Ethics committee for the Institution?		
24.4	Has a similar application been submitted to any other funding agency (e.g., MRC, NRF, NIH, other)?		
24.5	Is this project receiving funding from another body? If so, name and state amount:		
24.6	Any comments to help the Research Committee of CANSA to evaluate this application:		

25. Declaration by Applicant:	
IT IS HEREBY UNDERSTOOD AND AGREED BY ME:	
25.1	That funds granted as a result of this request shall be expended only for the purpose set forth herein.
25.2	That the grant may be revoked in whole or in part at any time by the Cancer Association of South Africa, for whatever reasons it deems necessary.
25.3	As a grantee I will furnish a written progress report in the form of an abstract on the work of the project during the past 6 months. Reports will be restricted in length, but the CANSA Research Committee may call for a more detailed report if it considers it necessary.
25.4	Acknowledgement of assistance granted by CANSA shall be made in resulting publications and I am at liberty to publish the results of my research at any time. A copy of such publication shall be sent to CANSA Research Administration.
25.5	Should I NOT be able to complete the research, CANSA will be notified immediately in writing.
25.6	I certify that this application is submitted with the knowledge and consent of the Head of my Institution, that the statements contained in this application are correct, and that if I am awarded a Cancer Association Research Grant, I shall abide by the CANSA Regulations governing the award of research grants. (The relevant CANSA Regulations are available on the CANSA website at http://www.cansa.org.za/)
	Witness: _____
	Designation: _____
_____	Date: _____
SIGNATURE OF APPLICANT	

26	Declaration by the Applicant's Institution:
<p>Name of Applicant:</p> <p>The project submitted has been or will be evaluated by the Institution's Human Ethics Committee and has been approved. To the best of our knowledge, it conforms to the ethical, biosafety, and legal requirements of CANSA.</p> <p style="text-align: center;">SIGNED BY THE HEAD OF THE INSTITUTION'S RESEARCH COMMITTEE OR HEAD OF DEPARTMENT or PROXY: _____</p> <p>Date: _____ Title: _____</p>	

27. Declaration by Applicant regarding Conflict of Interest of & Protection of Information:	
<p>I hereby certify that this application does not constitute a conflict of interest in that the knowledge gained from the project will not be used for commercial purposes, either by myself or any other entity of which I am or will be an employee or in which I hold, or will hold, an interest as a shareholder or a director or any other form of a beneficiary. If there is a conflict of interest, I hereby pledge to inform CANSA in detail, in writing, at the time of submitting this application.</p> <p>I agree and undertake to protect all knowledge or information gained from the project in the same manner and degree of care as used by CANSA to safeguard its information of a confidential nature and any such information as may be obtained as part of this project shall be stored and handled in such a way as to prevent any unauthorised use thereof.</p> <p style="text-align: right;">Witness: _____</p> <p style="text-align: right;">Designation: _____</p> <p>_____ Date: _____</p> <p style="text-align: center;">SIGNATURE OF APPLICANT</p>	

28. Permission for CANSA to use Personal Information	
<p>I hereby agree that CANSA may use the information and my personal information contained in this application and other related documentation for CANSA processes related to the funding.</p> <p style="text-align: right;">Witness: _____</p> <p style="text-align: right;">Designation: _____</p> <p>_____ Date: _____</p> <p style="text-align: center;">SIGNATURE OF APPLICANT</p>	

GANTT Chart Example: CANSA RESEARCH PROJECT

Main Actions	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Project set up	Yellow											
Literature review and data collection preparation	Yellow											
Prepare and hand in the application at CANSA	Yellow	Yellow										
Fill in the <i>Acceptance of Conditions of Grant</i> form and send it to CANSA							Yellow					
YEAR 1												
Main Actions	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Research ethical application	Yellow						Yellow					
Receive funding from CANSA	Yellow						Yellow					
Submit a 2 nd -year application for funding to CANSA		Yellow										
Initiate initial experiments	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow
YEAR 2												
Main Actions	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Receive funding from CANSA	Yellow						Yellow					
Evaluate results		Yellow										
Initiate intermediary research	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Yellow	Green	Yellow	Yellow	Red	

Key outputs by end of the year:	
Year 1	University Research Ethics Committee Approval
Year 2	Findings from Year 1 presented at international and national conferences

EXPLANATORY NOTES:

1. The GANTT CHART (above) sets out the basic activities of a functional CANSA/Institution Project. It ends with a financial report and manuscript for a publication
2. GREEN indicates that all is going according to plan
3. RED indicates that there is a serious problem that needs to be discussed with CANSA
4. In the Example shown here, a serious problem arose in February of the 2nd year and eventually resulted in the non-publication of the work
5. This problem is reported in detail in the progress report of November of year 2 (too late)
6. Looking at this Chart can tell you immediately that there is a big problem with the project
7. An absence of Red Squares would indicate that the researcher has not indicated any serious problem
8. The onus lies with the researcher to inform CANSA if serious problems are encountered during the execution of this project
9. If a serious problem is identified CANSA can work with the researcher to solve the problem rather than wait until the end and not publish the work